

**Ref. TSMC/2026/07/06/PTC-2****Date. 06.07.2026****OFFICE ORDER****Reconstitution of Pharmacy & Therapeutics Committee**

In supersession of all previous Office Orders issued in this regard, and with a view to promoting the rational, safe, effective and economical use of medicines, monitoring drug utilization, developing and periodically reviewing the Hospital Formulary, and ensuring compliance with the guidelines of the National Medical Commission (NMC) and other applicable statutory requirements, the **Pharmacy & Therapeutics Committee** of Tripura Santiniketan Medical College & Hospital is hereby reconstituted with the following members:

Sl.	Name	Designation	Role in Committee
1	Prof. (Dr.) Ranjit Kumar Das	Principal	Chairman
2	Prof. (Dr.) Asim De	MSVP	Co-Chairman
3	Dr. Shubhra Bishwas	Assist. Prof., Pharmacology	Coordinator
4	Prof. (Dr.) Prabhakar Reddy	Medical Director	Member
5	Prof. (Dr.) Swapan Sarkar	Prof. & HoD, General Medicine	Member
6	Prof. Dr. Tapash Ghosh	Prof. & HoD, Paediatrics	Member
7	Prof. Dr. Ashish Kumar Rakshit	Prof. & HoD, Obs. & Gynae.	Member
8	Prof. Dr. Bhupesh Shil	Prof. & HoD, Orthopaedics	Member
9	Prof. Dr. Sankari Roy	Prof. & HoD, Anaesthesiology	Member
10	Dr. Tamal Chakraborty	Asso. Prof., Community Medicine	Member
11	Ms. Rita Hrishu Das	Senior Pharmacist	Member
12	Mrs. Bhula Sarkar	Nursing Superintendent	Member
13	Bimal Chakraborty	Quality Manager	Member
14	Bimal Shil	Medical Records Officer	Member
15	Ms. Moumita Choudhury	Infection Control Nurse	Member

Functions of the Committee

1. To promote the rational, safe and cost-effective use of medicines throughout the hospital.
2. To develop, review and periodically update the Hospital Drug Formulary.
3. To evaluate requests for inclusion, deletion and restriction of drugs in the formulary based on efficacy, safety, quality and cost-effectiveness.
4. To monitor drug utilization and promote rational prescribing practices through regular prescription audits and medication-use evaluations.
5. To review adverse drug reactions (ADRs), medication errors and near-miss events in coordination with the Pharmacovigilance Committee and recommend corrective and preventive measures.
6. To formulate policies, guidelines, Standard Treatment Guidelines (STGs) and Standard Operating Procedures (SOPs) relating to medication management.
7. To recommend procurement, storage and appropriate stocking of essential medicines and medical consumables.
8. To monitor the use of restricted, high-alert and antimicrobial drugs in collaboration with the Antimicrobial Stewardship Committee.
9. To promote continuing education and training of medical, nursing and pharmacy personnel on rational prescribing and medication safety.
10. To advise the Hospital Administration on matters relating to pharmaceutical services, medication management and formulary decisions.
11. To periodically review pharmaceutical practices and recommend measures for improving patient safety and quality of care.
12. The Committee shall meet at least once every quarter or more frequently as required, and shall submit its recommendations to the Hospital Administration for appropriate action.

The Committee shall function with immediate effect and shall remain in force until further orders.



Sd/-
Prof. (Dr.) Ranjit Kumar Das
Principal, TSMC&H

PRINCIPAL

TRIPURA SANTINIKETAN MEDICAL COLLEGE & HOSPITAL

Copy to:

1. The President
2. Medical Superintendent / MSVP
3. All Heads of Departments
4. All Committee Members
5. Office File

